



## Rental Amenity Fee Owners Registration Form

**Start date for new Rental Amenity Fees:** May 1, 2025

### **Rental Administration Fee: \$100.00/year**

All homeowners and landlords who intend to rent their properties for any period, regardless of whether they provide amenities for their tenants, must pay this fee. Regardless of the rental terms or numbers of rentals each year. **No application will be processed without payment for the administration fee.**

### **12 Month Rental Units: Lease Copy included**

Homeowners/Landlords with a tenant on lease for 12 months or more may receive amenity access for that tenant at no additional cost by presenting a lease to SVEA that reflects a 12-month rental term. **Please note: No 12-month registration will be processed without a full copy of the lease being submitted, with signatures from both the property owner and the tenant.**

## Short-Term Access Options

### **Standard Rental Access—Annual Access: \$900/year**

This option offers annual amenity access to tenant, regardless of their tenure, for the entire year.

### **Standard Rental: Season Access: \$850/ Summer Season May 1<sup>st</sup> – October 31<sup>st</sup> \$150/ Winter season November 1<sup>st</sup> -April 30<sup>th</sup>**

The amenities are accessible to seasonal tenant for the specified duration.

### **Occasional Rental: Weekly Access: \$210/ Weekly Summer Season May 1<sup>st</sup> – October 31<sup>st</sup> \$40/ Weekly Winter Season November 1<sup>st</sup> -April 30<sup>th</sup>**

*Owners must have registered as a rental unit and paid the \$100.00 administration fee to qualify for this option.*

Tenant can enjoy weekly amenity access for any duration, one week at a time.

*(The information below is required for all weekly rental requests and must be provided with payment at the time facility passes are requested).*

**Dates of (seven day) weekly rental: Start: \_\_\_\_\_ End Date: \_\_\_\_\_**

**Names of Tenants: \_\_\_\_\_**

\_\_\_\_\_  
\_\_\_\_\_

**Please note that: No refunds, No Prorates and No Daily Rates are Provided**

**Return form to:** SVEA, PO Box 1708 Sun Valley ID 83353 / [SVEA@elkhorninsunvalley.com](mailto:SVEA@elkhorninsunvalley.com)



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**Please Note that: No refunds, No Prorated Rates and No Daily Rates are Provided**

Description	Fee	Please mark the option chosen	Charge
Rental Administration Fee*	\$100.00	X	<b>\$100.00</b>
*This fee is required to be paid by all rental units			
<b><i>Rental Amenity Access Fee Options</i></b>			
<b>Standard Rental Access</b>	\$900.00		
<b>Season Access:</b>			
Summer Season (May 1st -October 31st)	\$850.00		
Winter Season (Nov 1st -April 30th)	\$150.00		
<b>Occasional Rental: Weekly Access</b> (Please note that in order for facility passes to be provided for your tenants, the rental dates and tenant information, on page one of this form must be submitted with this application, along with full payment, including the annual Rental Administration fee.			
Per each 7 Day week Summer Season (May 1st -October 31st)	\$210.00		
Per each 7 day week Winter Season (November 1st -April 30th)	\$40.00		
<b>Total Fee</b>			
<b>Payment Method:</b>	<b>Check Number</b>	<b>ACH</b>	<b>Credit Card payment Online</b>
Staff Confirm Payment Received			Please submit your receipt for all credit card payments with your registration form to ensure that the processing of your application is not delayed.
<b>Date</b>			
<b>Owners Name</b>			
<b>Owners Signature</b>			
<b>Rental Property Address:</b>			
Sun Valley, ID. 83353			

**Payments to be submitted by Property Owners. If owners have a rental agent, please fill out page three, (even if the rental agent information has been provided prior). No refunds, No Prorates and No Daily Rates are Provided**



## Rental Amenity Fee Owners Registration Form

- \* **All homeowners who use a rental agent to manage your rental unit must fill out this form to notify SVEA. This form must be filled out, even if you have provided the rental agent's information prior. \***

# Rental Agent Authorization

I, \_\_\_\_\_ Owner of Elkhorn Property (account number  
or property address) \_\_\_\_\_

hereby authorize our agent, \_\_\_\_\_

to request amenity cards on our behalf.

Agent Phone Number: \_\_\_\_\_

Agent Email Address: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

Property Owner Phone Number: \_\_\_\_\_

Property Owner Email Address: \_\_\_\_\_

Date: \_\_\_\_\_

### Staff use:

Date Received at the SVEA Office \_\_\_\_\_